



Lead Carpenter

About

Our mission is dedicated to constructing new and rehabilitated affordable housing, improving/repairing owner-occupied housing, and making decent shelter a matter of conscience and action. Our vision is to see that all residents of the greater Providence area live in decent, affordable homes.

Under the Board of Directors and its Executive Director, the Greater Providence affiliate has developed an ambitious but viable strategic plan to structure, streamline, and scale up its program services.

The Building Department directly improves the living conditions of low-income families by creating safe, healthy, efficient, and affordable dwellings through the construction of new housing, rehab projects, and owner-occupied home improvement/repair work. The Lead Carpenter/Site Supervisor performs hands-on construction work while managing processes and personnel in a way that efficiently utilizes HabitatPVD's unique set of resources and partnership model to create safe, healthy, and affordable homes. The Lead Carpenter/Site Supervisor offers an opportunity to work as part of a team to make an immediate and direct positive impact, build new professional relationships, and develop valuable professional skills.

Position Overview

Perform the hands-on and supervisory activities necessary for the construction, rehab, and repair of residential homes. Under the supervision of the Executive Director and the Buildings Committee, and in coordination with other key Habitatpvd staff and subcontractors: effectively utilize the labor and enthusiasm of HabitatPVD's workforce, uphold HabitatPVD's quality and safety standards; work as a community partner; and promote HabitatPVD's mission to create affordable housing opportunities.

- Job location: main office-Providence, RI
- Position Type: Full Time
- Reports directly to the Director of Building
- Service week (days/hours): 40 hours/week, primarily Monday through Friday-7:30 AM – 3:30 PM. Expect to work one Tuesday-Saturday shift every month.
- Required meetings: monthly all-staff meeting, weekly departmental meeting
- Driver's license required
- Personal tools not required

Responsibilities

Technical Work

- Perform and lead hands-on home construction work across a variety of skills, including rough framing; installation of windows, doors, finish trim, flooring, kitchen, and bath installs/renovation; hanging and installing drywall; siding and exterior finishes
- Coordinate with other site staff, site volunteers, sub-contractors, and vendors to assure timely completion of construction projects



- Independently plan, organize, and efficiently execute work order tasks
- Perform any additional duties requested by the Project Manager

Project Task Management

- Take ownership for completing projects on schedule, plan for material procurement and labor resource needs
- Communicate goals, updates, and challenged with Project Manager and fellow site staff
- Implement HabitatPVD safety practices and ensure that all employees, subcontractors, and volunteers adhere to these standards
- Adhere to OSHA, BPI, and EPA standards and practices
- Maintain HabitatPVD work vehicle, tools, and equipment

Supervision of Site Staff and Volunteers

- Manage, supervise, and train junior carpenter and construction interns in construction trades with a focus on mentoring and encouraging leadership and technical skills
- Together with site staff, manage and lead volunteer workdays in basic carpentry and construction tasks, including workday preparation, skills and safety training, and close volunteer supervision and engagement throughout the workday
- Exemplify a positive and respectful work attitude and require the same from all members of your work team

Qualifications

Required Education, Experience, Knowledge, and Skills

- Strong carpentry background, skills in other home construction trades also encouraged, minimum of 3 years of related job experience
- Ability to work across a range of home building tasks including rough framing; installation of windows, doors, finish trim, flooring, kitchen, and bath installs/renovation; hanging and installing drywall; siding and exterior finishes
- Effective communication, planning, and organizational skills
- Demonstrated experience managing tasks and projects
- Basic computer and tech competencies: ability to check and send emails, operated a tablet/iPad to utilize project management apps and communication software
- Understanding the Habitat for Humanity philosophy and the desire to promote it
- Professional attitude and strong interpersonal skills, including the ability to work with volunteers and in diverse populations
- Ability to maintain a posture of respect and compassion when working
- Valid drivers license with no major violations in the last three (3) years

Preferred Education, Experience, Knowledge & Skills:

- Bi-lingual (Spanish and English) speaking



- Ability to read drawings
- Understanding of energy efficiency and house-as-a system best practices
- Knowledge of healthy housing and safe hazard mitigation practices
- Knowledge of or experience in a variety of building trades: plumbing, electric, HVAC, masonry, roofing
- Familiarity with local building codes and permitting process
- Prior management or volunteer leadership experience

Physical Requirements to Perform Duties

- Ability to perform construction duties, such as: lifting to 50 lbs. and working in unconditioned workspaces in the heat of summer and cold of winter
- Comfortable working at heights and on ladders and scaffolding

Benefits

- This position is eligible for medical, paid vacation, sick time, and holidays
- Salary is commensurate with experience

Apply

Send your resume or LinkedIn URL and salary requirements to human.resources@habitatpvd.org by August 20, 2021.

Habitat for Humanity of Greater Providence does not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all staff members, clients, volunteers, subcontractors, vendors, and clients.