

# Construction Site Supervisor (Saturdays Only)

## About

Our mission is dedicated to building decent, affordable housing with families that live in substandard and unaffordable housing and to make decent shelter a matter of conscience and action. Our vision is seeing that all residents of the greater Providence area live in decent, affordable homes.

Under the leadership of the Board of Directors and its new Executive Director, the Greater Providence affiliate has developed an ambitious but viable strategic plan to structure, streamline, and scale up its program services.

The Construction Site Supervisor's primary responsibility is supervising and coordinating the day-of construction process. Particular focus will be given to construction quality assurance/quality control as well as ensuring that all volunteers have a safe, fun, and productive experience.

## Responsibilities

### Site Supervision

- Supervises and manages all short-term on-site construction volunteers
- Ensures that safety guidelines are followed on-site
- Organizes work plan for volunteer crews
- Provides quality assurance/quality control supervision of volunteer work
- Ensures the proper materials and tools are available on site

### Partner Family Relations

- Works with HabitatPVD staff to support the partner-family in construction-related matters
- Reviews the house plan with the partner-family and solicits input
- Approves partner-family sweat-equity hours

### Miscellaneous Duties

- Provide verbal construction reports regularly to the Executive Director

## Skills and Qualifications

- Strong Ability to lead, manage, supervise, and motivate individuals and teams of volunteers
- Some knowledge and experience of residential construction
- Organized and responsible
- Effective interpersonal communication skills and deals well with a diverse variety of people, personalities, age and backgrounds
- Conversational Spanish a plus!



We build **strength, stability, self-reliance** through **shelter**

- Ability to plan, schedule, prioritize, coordinate, delegate and manage multiple work activities
- Models Habitat's [Code of Conduct](#) and commitment to community service

## Requirements

- Valid U.S. drivers license
- Able to lift 45 lbs.
- Work will include climbing ladders, considerable standing, bending, kneeling, and reaching

## Apply

Contact Mark Kravatz, Interim Executive Administrator ([kravatz@habitatpvd.org](mailto:kravatz@habitatpvd.org)); (401) 831-5425

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